

ANNUAL STUDENT PROGRESS REPORT - NEUROSCIENCE GRADUATE PROGRAM

Student Name: _____ SID#: _____

Advancement to Candidacy Date: _____ Last Thesis Committee Meeting Date: _____

Anticipated Completion Date: _____ Current Meeting Date: _____

PRIOR TO THE MEETING:

The student must provide the thesis committee members with a progress report (no more than one page) at least 10 days before the scheduled meeting date that addresses the following topics:

1. What progress have you made towards your degree during the past year? Include specific scientific achievements and discussion of any major obstacles or changes in direction. The emphasis should be on the past year and not prior years. Explain any deviations from last year's goals.
2. Outline the remaining requirements for your dissertation and propose a timeline for completing them. Describe your specific goals for the next year.
3. Do you use animal and/or human subjects in your research?
 No Yes; if Yes, Protocol #: _____

AT THE MEETING:

The Thesis Mentor and any two of the three other committee members are considered a quorum. Obtain signatures from committee members at the end of the meeting.

Name

Signature

_____ (Chair)

_____ (Co-chair)

_____ (ASR)*

*(Academic Senate Representative)

AFTER THE MEETING:

1. Student sends signed form to Candace Groskreutz (candaceg@berkeley.edu).
2. A designated committee member who is not the student's thesis adviser writes a brief (1-2 paragraphs) report summarizing i) the committee's evaluation of student progress, ii) professional development (conference presentations, publications, etc.) over the past year, and iii) recommendations regarding next year's objectives. This report should be emailed to candaceg@berkeley.edu. This report is shared with the student, who has the right to reply in writing to any comments. The thesis committee report and the student's reply (if any) become part of the student's permanent academic record.